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| **A picture containing drawing  Description automatically generated Request for Service with Manga African Dance** |

Billing Company:

|  |  |
| --- | --- |
| Billing name:  Company address:    Title:  Phone #:  Email: |  |

Date: Service (please check that apply)**: Performance\_\_ Workshop\_\_ Both\_\_\_**

**In person \_\_\_\_\_ Virtual\_\_\_\_\_ Pre-recorded\_\_\_\_**

| **Description** |  | |
| --- | --- | --- |
| Event:  Date: Duration:  Start time: Program Grade #Children #Adults  Presentation #1:  Presentation #2:  Presentation #3:  Address of site:    Person to contact on site: Phone #: | | |
| Instructions for Performers: | |  |
| Manga’s comment: | |  |
|  | |  |
|  | |  |

**Reservations have to be booked 25 business days in advance.**

All paperwork (service request and billing invoice) must be received via email by the Program Manager at [mangadance@yahoo.com](mailto:mangadance@yahoo.com).

**Please note that if all paperwork is not received within the designated period, the Client could lose the appointed time.**

To make changes to these services or to request cancellation of a service, contact Program Manager via email.

**Request cancellation has to be received 20 business days in advance**

Thank you!

Manga African Dance